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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Shotley Point Yacht Club EXPENSES FORM** | | | | | | | | | | |
| **Your details** | | | | | **Treasurer’s Details** | | | | | |
| **Name** | | |  | | **Name** | | Richard White | | | |
| **Email** | | |  | | **Email** | | treasurer@shotleypyc.co.uk | | | |
| **Phone** | | |  | | **Phone** | | 01799 543239 | | | |
| **Address** | | |  | | **Address** | | Quendon white house  cambridge road, quendon,  saffron walden, essex. | | | |
| **Post Code** | | |  | | **Post Code** | | cb11 3xj | | | |
| No | **REIMBURSEMENT DETAILS** | | | | | | | | | **AMOUNT** |
| e.g. | Hosting Allowance 25 Members @ £2:00 | | | | | | | | |  |
| **1** |  | | | | | | | | |  |
| **2** |  | | | | | | | | |  |
| **3** |  | | | | | | | | |  |
| **4** |  | | | | | | | | |  |
| **5** |  | | | | | | | | |  |
| **6** |  | | | | | | | | |  |
| **7** |  | | | | | | | | |  |
| **8** |  | | | | | | | | |  |
| **9** |  | | | | | | | | |  |
| **10** |  | | | | | | | | |  |
| **EXPENSE REMITTANCE – BANK TRANSFER INFOMATION** | | | | | | | | | | |
| **NAME & ADDRESS OF BANK** | | | | **BANK SORT CODE** | **BANK ACCOUNT NUMBER** | | | | **NAME OF BANK ACCOUNT** | |
|  | | | |  |  | | | |  | |
| **Sign** | |  | | | | **Date** | |  | | |
| **IMPORTANT: please include all receipts when claiming your expenses** | | | | | | | | | | |